

Construction Induction Recognition of Prior Learning Application

This document should be completed by any persons who wish to apply for Recognition of Prior Learning for the Construction Induction course.

If you have previous experience in the construction industry and can support that through evidence, then please continue to complete this form. Evidence required includes:

- Certificates detailing units of competency attained through other training related to the construction industry
- A letter from your employer outlining their roles, responsibility and experience in the workplace
- An attendance sheet from internal training sessions, tool shop talks etc.
- An attendance sheet from any industry workshop sessions specific to the Units of Competency being applied for

All evidence must be supplied in its original form or be certified by a Justice of the Peace (JP). Please bring this documentation on the day that you are booked in to meet with one of our approved assessors.

Name: _____ Ph: _____

Address: _____

Employer Name: _____ Ph: _____

Address: _____

Employment details:

Employer Name	Contact	Position

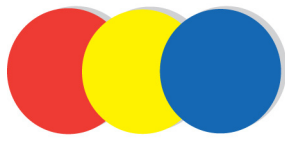
Previous Training:

Date (approximate)	Course/description of training	Topics Covered

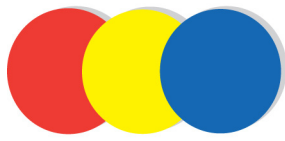
Self Assessment

Please complete the following questions and statements below

Please place a 'Y' next to each question to indicate that you understand the question or statement and have provided an answer	Participant own assessment	Assessor verification
I know the main OHS legislation that would affect my work in the construction industry <i>Please indicate how you can show this</i>		
I understand the general Duty of Care responsibilities for both employers and employees in the construction industry - <i>Briefly describe this</i>		
I know what to do if I see a risk on the construction worksite - <i>How might this be managed, recorded and controlled</i>		
I can list at least five (5) common construction site hazards - <i>Please list below</i>		
I can outline the basic risk assessment process that may be undertaken on a work site - <i>Please describe</i>		
I can list some of the OHS communication and information processes - <i>Please list some communication tools and how information is supplied to workers</i>		
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What type of reporting or documentation is commonly used in the construction industry where an incident or accident has occurred - <i>Please indicate how you can show this</i>		
I can list at least five (5) different safety signs that may be on a construction site - <i>Please list these below</i>		
I understand the roles of an OHS Committee and Representatives in a company - <i>Please detail some of these roles</i>		
I can list at least five (5) possible causes of fire on a construction site - <i>Please list these below</i>		
I can list some fire safety equipment - <i>Please list these below</i>		
I understand the reporting requirements for OHS regulatory authorities and Workers Compensation - <i>Please detail this process</i>		
I can list at least five (5) forms of Personal Protective Equipment (PPE) - <i>Please list these below</i>		
I know what authorities would need to be contacted in the event of an emergency - <i>Please list these below</i>		



Documentation Evidence

Please list what documentation you wish to submit as evidence of workplace experience, workplace training, formal training, tool shop talks etc.

For Assessor use ONLY

Critical Aspects of assessment	Evidence Provided	Result	
		C/NYC	Further Evidence Required
Knowledge of applicable OHS legislative and safety requirements for construction work	Questioning/interview Third Party Reports Workplace Documents/evidence		
Knowledge of common hazards, risk assessment and hazard control	Questioning/interview Third Party Reports Workplace Documents/evidence		
Knowledge of OHS communication processes, information, documentation, safety signs, PPE	Questioning/interview Third Party Reports Workplace Documents/evidence		
Knowledge of reporting hazards, incidents and injuries	Questioning/interview Third Party Reports Workplace Documents/evidence		
Knowledge of evacuation, first aid, fire safety	Questioning/interview Third Party Reports Workplace Documents/evidence		

Assessors Report

	Initialled	Yes	No
Recognition Granted			
Decision Appealed			
Student has been informed of the decision and the following process has been described			

Assessor Name: _____ Date: _____

Assessor Signature: _____ Assessor Approval Number: _____